

# Sample email contact form #1

Hello/Dear/Hey \_\_\_\_\_  
Name of promoter

This is \_\_\_\_\_ from \_\_\_\_\_ . We are booking shows in  
Your name Band Name

Texas to promote our \_\_\_\_\_ , which will be  
New LP/ new EP/ DVD/ split 7"/ 8 inch/ whatever

released \_\_\_\_\_ by \_\_\_\_\_ . We are looking for a  
Date Record Label

show at \_\_\_\_\_ around the \_\_\_\_\_ .  
Venue Name Date Range

Do you have any availabilities between those dates? Included below is some  
information about \_\_\_\_\_ .  
Band Name

\_\_\_\_\_ are a young Houston band who have played  
Band Name

heavily in \_\_\_\_\_ . They draw comparisons to such acts as  
Houston / around Texas

\_\_\_\_\_ and \_\_\_\_\_ But have a/an  
Recognizable artist Recognizable artist

\_\_\_\_\_ that can make a crowd \_\_\_\_\_ . Their past  
adjective verb

bills include \_\_\_\_\_ and \_\_\_\_\_ .  
Recognizable artist Recognizable artist

\_\_\_\_\_  
Band link

Looking forward to working with you. Thank you for your time,  
Sincerely,

\_\_\_\_\_  
Your name

## Sample email contact form #2

Hello/Dear/Hey \_\_\_\_\_  
Name of promoter

My name is \_\_\_\_\_, I am a/the \_\_\_\_\_ of  
name Manager/member

\_\_\_\_\_, a Houston based \_\_\_\_\_ band with sounds  
Band Name genre

similar to \_\_\_\_\_ . The band has recently:  
Recognizable band

- Played \_\_\_\_\_ To crowds of \_\_\_\_\_ each night  
Venue Names Attendance range

- Released a/n \_\_\_\_\_  
New LP/ new EP/ DVD/ split 7"/ 8 inch/ whatever

- Been \_\_\_\_\_ for \_\_\_\_\_  
Awarded / nominated Name of award or source

We are booking shows in Texas around \_\_\_\_\_ and would like to know  
Date range

if you have any opening slots. Our website is \_\_\_\_\_  
Band website

We plan to begin playing Texas cities regularly and would love to be considered for a gig at The Club.

I look forward to working with you and hope you'll consider \_\_\_\_\_ .  
Band Name

I am available anytime at the below address and phone. Thanks for your time.

Sincerely,

\_\_\_\_\_  
Your name